



# City of Keller

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## Legislation Text

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**File #:** 18-264, **Version:** 1

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**To:** Mark R. Hafner, City Manager

**From:** Jennifer Oakes, The Keller Pointe Manager

**Subject:**

Consider a resolution approving the bid from CivicRec of Manhattan, Kansas, for the purchase of a Fitness, Parks and Recreation Software Management System, for the Parks and Recreation Department, and further authorizes the City Manager to execute all purchase documents relating thereto on behalf of the City of Keller, Texas.

**Background:**

A Request for Proposals was advertised in accordance with state law for a comprehensive fitness, parks and recreation software management system to include membership pass management, activity registration, facility reservations, instructor management, league scheduling, demographic analysis, point-of-sale, report production and equipment checkout and rental. Add alternates were also included consisting of internet processing and sports scheduling.

Two (2) proposals were received and read aloud in accordance with State Law on March 9, 2018, at 4:00 p.m. The lowest proposal that best meets all of the needs is from CivicRec of Manhattan, Kansas. The initial investment of \$13,000 includes conversion, on-site training, and the first year maintenance and support. Following the initial investment, the total monthly fee is 1.25% of all revenue collected through the software. The combined estimated annual fee for The Keller Pointe, Parks and Recreation, and the Senior Activity Center is \$52,670.

**Financial Impact:**

The FY 2018-19 Keller Pointe Budget and Parks and Recreation General Fund Budget include funds for software purchase and administration.

**Citizen Input/Board Review:**

Not applicable.

**Legal Review:**

Not applicable.

**Alternatives:**

City Council has the following alternatives:

- Approve as submitted
- Approve with changes
- Denial